OFFICE OF THE VICE-CHANCELLOR
FOR ACADEMIC AFFAIRS

MEMORANDUM NO. OVCAA-BMP 16-186-A

TO	:	ALL DEANS, DIRECTORS, HEADS OF ACADEMIC UNITS ALL HEADS OF NON-ACADEMIC UNITS ALL FACULTY MEMBERS AND STAFF
FROM	:	BENITO M. PACHECO, Ph.D. Vice-Chancellor for Academic Affairs
SUBJECT	:	Office for the Advancement of Teaching (OAT) Diliman: Monitoring of API-Funded Projects as Additional Service
DATE	:	5 September 2016

In line with the restructuring of the Office of the Vice-Chancellor for Academic Affairs (OVCAA) as approved by the Board of Regents during its 1316th meeting on 31 March 2016, and as provided for in Executive Order No. PAEP 16-02 dated 26 April 2016, and further to the functions, programs and services outlined in Memorandum No. OVCAA-BMP 16-186 dated 30 June 2016, please be informed that effective September 2016, the monitoring of API-funded projects will be handled by the Office for the Advancement of Teaching (OAT).

In coordination with the OVCAA, OAT Diliman will provide technical support and guidance to projects awarded funding from the Academic Program Improvement (API) Fund to ensure that project outputs are delivered to timescale, budget, and API specifications and goals. Dr. Violeda A. Umali, OAT Diliman Director, will be communicating with the project leaders of API-funded projects in the next few days to advise them of specific arrangements regarding the monitoring of said projects. You may contact Dr. Umali through email at apimonitoring.diliman@gmail.com or phone at VOIP 2562.

For fund disbursements, Mr. Rene Villanueva of the OVCAA remains as the point person. You may contact Mr. Villanueva through email at ovcaa@ovcaa.upd.edu.ph or phone at VOIP 2585.

We would like to take this opportunity to express our gratitude to Prof. Grace T. Cruz of the UP Population Institute for her invaluable work as past Program Development Associate (PDA) for API-Funded Projects.

Thank you.

cc: Dr. Violeda A. Umali, OAT Director
        Dr. Grace T. Cruz, former OVCAA PDA for API-Funded Projects
        Mr. Rene M. Villanueva, OVCAA
        OVPAA