




OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS  
**UNIVERSITY OF THE PHILIPPINES DILIMAN**

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MEMORANDUM NO. OVCAA-MTTP 23-006

TO : DEANS, DIRECTORS, AND HEADS OF ACADEMIC UNITS  
FACULTY MEMBERS

FROM :   
MA. THERESA T. PAYONGAYONG, PhD  
Vice Chancellor for Academic Affairs

SUBJECT : Call for Nominations for the 2023 Gawad Tsanselor sa Natatanging Guro

DATE : 06 February 2023

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In line with the upcoming celebration of the 2023 Linggo ng Parangal, we are disseminating the criteria and nomination form for the **2023 Gawad Tsanselor sa Natatanging Guro**. The reckoning period of accomplishments is from AY 2019-2020 to AY 2021-2022.

The Gawad Tsanselor sa Natatanging Guro has been awarded since 1995. The award recognizes faculty members who have outstanding accomplishments, and consistently demonstrated honor and excellence, in teaching, research and public service.

We urge all colleges and units to make their local searches and nominate any number of their deserving faculty members, provided every nominee is endorsed by the Chair/Director/Dean. Any faculty member may nominate to their Chair/Director/Dean their candidate for the final endorsement at the unit level. We provide a distribution of the number of previous awardees by college/unit in the [Annex 1](#) for your information.

The **primary criteria** for the evaluation of the nominees are based on:

- a 1,500-word statement of the nominee's teaching philosophy (*In ordinary and extraordinary times, what does it mean to be a UP professor?*)
- summary and evidence of milestone accomplishments in teaching, research, and public service that illustrate how the nominee's teaching philosophy is practiced.

The **eligibility criteria** for the 2023 Gawad Tsanselor sa Natatanging Guro award are as follows:

- The nominee must be a tenured faculty member.
- The nominee must not have been a recipient of the Gawad Tsanselor sa Natatanging Guro in the last three years (i.e., 2020, 2021 and 2022).
- Within AY 2019-2020 to AY 2021-2022, the nominee must have:

- Rendered continuous teaching service in UP Diliman, with a teaching load credit (TLC) of at least six (6) units per semester for semestral programs or four (4) units per term for trimestral programs; and,
  - Obtained a weighted average SET score per term of **4.0** or better for AY 2021-2022 only.
  - accomplished **ANY one** of the following:
    - Published an article in a refereed journal;
    - Published a refereed book published by a local/international academic publisher;
    - Published a refereed book chapter published by a local/international academic publisher;
    - Staged a juried exhibit/curated work in a local/international venue;
    - Staged a juried performance/creative work output staged in a local/international venue; or
    - Produced a patent/peer-reviewed design.
  - rendered service to **ANY** of the following, for each academic year:
    - The University
    - The nation
    - The global community
- Nominee must not have been found guilty of administrative or criminal offense. In case the nominee has a pending administrative or criminal case, there should be no adverse judgment/ruling with finality on said case at the time of the granting of the award.

Please submit the following documents through e-mail to [ovcaa.oatdiliman@up.edu.ph](mailto:ovcaa.oatdiliman@up.edu.ph) [subject line: ATTENTION DAIZE – Gawad Tsanselor sa Natatanging Guro 2023 Nomination Packet of (name of faculty)] on or before **31 March 2023 (Friday), 11:59 PM**:

1. Cover letter by the nominating unit highlighting how the nominee satisfies the criteria;
2. Duly accomplished nomination form; and
3. Supporting documents for entries in the nomination form.

The nomination form (in Word and pdf formats) is attached. Only submissions with complete attachments will be considered.

For questions/clarifications, please contact Ms. Daizy F. Agao using the abovementioned email address or you may contact her via VoIP local 2562.

Kindly disseminate this information to faculty members of your college/unit.

Thank you very much.

**ANNEX 1 : Distribution of Number of Previous Awardees of *Gawad Tsanselor sa Natatanging Guro*, by College/Unit, 1995-2022**

<b>Cluster and College/Unit</b>	<b>No. of awardees</b>
<b>Arts and Letters Cluster</b>	<b>34</b>
College of Arts and Letters	29
College of Fine Arts	1
College of Mass Communication	5
College of Music	1
<b>Management and Economics Cluster</b>	<b>6</b>
Cesar E.A. Virata School of Business	5
School of Economics	1
<b>Science and Technology Cluster</b>	<b>50</b>
College of Architecture	2
College of Engineering	12
College of Home Economics	2
College of Science	35
School of Statistics	2
<b>Social Sciences and Law Cluster</b>	<b>17</b>
Asian Center	2
College of Education	6
College of Social Sciences and Philosophy	11
College of Social Work and Community Development	1
<b>Grand Total</b>	<b>115</b>

# 2023 GAWAD TSANSELOR SA NATATANGING GURO NOMINATION FORM

(Reckoning Period: AY 2019-2020 to AY 2021-2022)

DEPT/INST/COLLEGE/UNIT : \_\_\_\_\_  
NAME OF FACULTY : \_\_\_\_\_  
DESIGNATION/RANK : \_\_\_\_\_  
EDUCATIONAL ATTAINMENT (indicate highest degree : \_\_\_\_\_  
earned, name and place of institution, year degree was obtained)  
NO. OF YEARS OF FULL-TIME TEACHING : \_\_\_\_\_  
IN UP DILIMAN \_\_\_\_\_

1. EMPLOYMENT STATUS :  Permanent  Temporary  
2. GAWAD TSANSELOR SA NATATANGING GURO :  Yes  No  
AWARDEE IN THE LAST THREE YEARS

### 3. ELIGIBILITY CRITERIA\*

*\*Note: Nominees who do not meet the eligibility criteria will not be evaluated further. The eligibility criteria will only be used for initial screening. Please devote more time to accomplish parts 4 and 5 of this form.*

#### 3.1 Teaching load and SET Scores

OAT will provide the certified teaching load credit based on FSRs, and certified SET scores from CRS data.

- 3.1.1 Rendered continuous teaching service in UP Diliman, with a teaching load credit (TLC) of at least six (6) units per semester for semestral programs or four (4) units per term for trimestral programs
- 3.1.2 Obtained a weighted average SET score per term of 4.0 or better for AY 2021-2022 only

#### 3.2 Research/Creative Work

Accomplished **ANY one** of the following within AY 2019-2020 to AY 2021-2022:

- 3.2.1 Published an article in a refereed journal;
- 3.2.2 Published a refereed book published by a local/international academic publisher;
- 3.2.3 Published a refereed book chapter published by a local/international academic publisher;
- 3.2.4 Staged a juried exhibit/ curated work in a local/international venue;
- 3.2.5 Staged a juried performance/ creative work output staged in a local/international venue; or
- 3.2.6 Produced a patent/peer-reviewed design.

*Note: In filling-out the form, the nominee does not need to provide all research/creative work outputs within the reckoning period. Choose only one option from 3.2.1 to 3.2.6 and provide the supporting document/s.*

Use APA format (7th ed.) for entries:

Guide: <https://apastyle.apa.org/style-grammar-guidelines/references/examples>

#### 3.2.1A Scopus- or Clarivate Analytics-indexed journal article

\*Submit a copy of the article OR provide a link to the article from the publisher here.

DOI:

<p><b>3.2.1B Refereed journal article in non-Scopus or Clarivate Analytics index</b>  *Submit a copy of the article OR provide a link to the article from the publisher here.  DOI:</p>
<p><b>3.2.2 Refereed book published by a local/international academic publisher</b>  *Submit a copy of the book OR provide a link to the book from the publisher here.</p>
<p><b>3.2.3 Refereed book chapter in a book published by a local/international academic publisher</b>  *Submit a copy of the book chapter OR provide a link to the book from the publisher here.</p>
<p><b>3.2.4 Juried exhibit/ curated work in a local/international venue</b>  *Provide documentation, description, and photos/videos of the exhibited/curated work, critics' review of the work, and/or proof of jurying/independent review process.</p>
<p><b>3.2.5A Juried performance staged in a local/international venue</b>  *Provide documentation, description, and photos/videos of the juried performance, critics' review of the work, and/or proof of jurying/independent review process.</p>
<p><b>3.2.5B Juried creative work output released in a local/international venue</b>  *Provide documentation, description, and photos/videos of the creative work output, critics' review of the work, and/or proof of jurying/independent review process.</p>
<p><b>3.2.6 Patent/Original peer-reviewed design</b>  *Provide proof of patent and/or peer review.</p>

**3.3 Public Service**

Rendered service to ANY of the following, for each academic year:

3.3.1 The University

3.3.2 The nation

3.3.3 The global community

*Note: In filling-out the form, input details for 3 public service engagements, one for AY 19-20, AY 20-21, AND AY 21-22.*

Type of Service	Details <i>(enter information regarding position/s held, office/college/unit of assignment, and specific range/ date of service)</i>
<p><b>3.3.1 University</b> (e.g., administrative work, membership in department/college/ University committees, membership in editorial boards of department/college/University journals)</p>	

<p><b>3.3.2 Nation</b> (e.g., membership in editorial boards of national publications, membership in academic/professional organizations/civil society groups, service to the government/private sector/civil society, involvement in local conferences/seminars/workshops/training programs as organizer, coordinator, or resource person, mentor of a student from another local university)</p>	
<p><b>3.3.3 Global Community</b> (e.g., membership in editorial boards of international publications, membership in international academic/professional organizations/civil society groups, involvement in international conferences/seminars/workshops/training programs as organizer, coordinator, or resource person, mentor of a student from a university outside the Philippines)</p>	

#### 4. STATEMENT OF TEACHING PHILOSOPHY

Write a statement that describes the nominee’s teaching philosophy (1,500 words max). It should attempt to answer the question: *In ordinary and extraordinary times, what does it mean to be a UP professor?*

According to Nancy Van Note Chism’s (1999) *Developing a Philosophy of Teaching Statement*<sup>1</sup>, the main components of philosophy of teaching statements are “descriptions of how the teachers think learning occurs, how they think they can intervene in this process, what chief goals they have for students, and what actions they take to implement their intentions.”

The components can include:

- Conceptualization of learning
- Conceptualization of teaching
- Goals for students

To help write this statement, visit the following resources:

- Writing your teaching philosophy: <https://cei.umn.edu/writing-your-teaching-philosophy>
- Philosophy of teaching statement: <https://drakeinstitute.osu.edu/instructor-support/teaching-portfolio-development/philosophy-teaching-statement>

#### 5. MILESTONE ACCOMPLISHMENTS

This section aims to showcase how the nominee translates the teaching philosophy into action. A milestone is an accomplishment that the nominee is particularly proud of or passionate about. How has the nominee’s teaching, research/creative work, and public service contributed to theory-building, community-building, students’ welfare, and/or the improvement of teaching in the nominee’s field of discipline, among others?

The accomplishments should not be a mere listing of work the nominee has done. Focus on quality, not quantity. The milestone should be a careful and thoughtful documentation that highlights the nominee’s contributions, especially innovations developed during the pandemic. More importantly, it should be apparent to the evaluation committee how the milestone stems from the nominee’s teaching philosophy.

<sup>1</sup> [https://cdn.chass.ncsu.edu/sites/socant.chass.ncsu.edu/documents/Developing\\_a\\_Philosophy\\_of\\_Teaching\\_Statement.pdf](https://cdn.chass.ncsu.edu/sites/socant.chass.ncsu.edu/documents/Developing_a_Philosophy_of_Teaching_Statement.pdf)

Each milestone entry should not exceed **500 words**. Please specify the following:

- Brief description of accomplishment
- Nominee's role/participation in the accomplishment
- Start and completion date
- Innovation, outcome, impact
- How it relates to the nominee's teaching philosophy

Provide supporting documents or evidence of milestones. Evidence can be in the form of: testimonials or recommendations from students, peers, organizations, communities; awards; course guide; description of activities in class; description of programs the nominee spearheaded; sample student output (obtained with permission); or any evidence that highlights the nominee's contributions to the areas specified below.

The nominee may choose to focus on one area only or may present evidence for all areas (teaching, research, and public service).

<b>5.1 MILESTONE ACCOMPLISHMENTS IN <i>TEACHING</i></b>
5.1.1
5.1.2
<b>5.2 MILESTONE ACCOMPLISHMENTS IN <i>RESEARCH</i></b>
5.2.1
5.2.2
<b>5.3 MILESTONE ACCOMPLISHMENTS IN <i>PUBLIC SERVICE</i></b>
5.3.1
5.3.2

## 6. CERTIFICATIONS

- 6.1** I certify that I have not been found guilty of any administrative or criminal offense, or in the instance that there is a pending administrative or criminal case against me, there is no adverse judgment/ruling on the administrative or criminal case at the time of my nomination.
- 6.2** I attest to the veracity of all the information on this form, including all appended supporting documents.
- 6.3** I am allowing the Ad Hoc Gawad Tsanselor sa Natatanging Guro Committee to access my UP records for verification purposes.
- 6.4** I am giving my consent to the Ad Hoc Gawad Tsanselor sa Natatanging Guro Committee to interview colleagues, staff, and students, if a need arises.
- 6.5** I am giving my consent to the University, through the OVCAA, to use my name, photos, and other pertinent personal information for congratulatory purposes on tarpaulins, and in other public readings.

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**Printed Name and Signature of Nominee**

**Designation/Title**

**(Provide UP email address of nominee)**

Nominated by:

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**Printed Name and Signature**

**Designation/Title**

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